**Example of a local JtoJ budget - JtoJ has been run locally on budgets ranging from £7,500 - £45,000**

|  |  |  |
| --- | --- | --- |
| **EXPENDITURE** |  |  |
|

|  |
| --- |
| **Staffing** |
| Local Co-ordinator (funds allowing) |
|  |
| Admin &project management JtoJ national (includes exhibition wear& tear & insurance) |
|  |
|  |
|  |
| **Staffing total****Local governance (steering group costs, room hire, refreshments etc)** |
|  |
| **Travel and subsistence** |
|  |
| Train fares &subsistence (B&B) for JtoJ management committeeLocal travel for team & facilitators (taxis etc) |
|  |
| **Travel and subsistence total** |
|  |
| **Volunteers** |
| Expenses |
| Training (room hire, refreshments, fees?) |
|  |
| **Volunteers total** |
|  |
| **Exhibition** |
| Transport, install and de-install |
| Creation of local history display |
|  |
| **Exhibition total** |
|  |
| **Special events** |
| Exhibition launch Closing event |
| **Special events total** |
|  |
| **Activities** |
| Fees for facilitators of workshops |
| Art project |
| Room hire - workshops  |
| Equipment /materials |
| **Activities total** |
|  |
| **PR and Communications** |
| **Printing** |
| Promotional flyers |
| Posters |
| Pop-up banners (Thanks and General) |
| Website development& design |
| **PR and Communication total** |
|  |
| **Evaluation** |
| **Filming** |
|  |
|  |

**Subtotal****Contingency @ 10%****TOTAL** |

|  |
| --- |
| £4,800 |
|  |
| £1,200 |
|  |
|  |
|  |
| **£6,000** |
|  |
|  **£500** |
|  |
| £800 |
| £250 |
|   |
| **£1,050** |
|  |
|  |
| £400 |
| £300 |
|  |
| **£700** |
|  |
|  |
| £4,000 |
| £1,000 |
|  |
| **£5,000** |
|  |
|  |
| £700£300 |
| **£1,000** |
|  |
|  |
| £2,500 |
| £1,000 |
| £500 |
| £200 |
| **£4,200** |
|  |
|  |
|  |
| £250 |
| £100 |
| £200 |
| £500 |
| **£1,050** |
|  |
| **2,000** |
| **£1,500** |
|  |
|  |

**£23,000**£3,000**£26,000** |  |