

**JOURNEY TO JUSTICE PRIVACY POLICY**

This policy, in conjunction with our Terms and Conditions, explains how Journey to Justice may use the information we collect about you and how we protect the data you have given to [www.journeytojustice.org.uk](http://www.journeytojustice.org.uk) as well as the rights you have over any personal information we hold about you.

Journey to Justice is committed to ensuring your privacy is protected. If we ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy policy.

We may change the policy from time to time but will alert our members and supporters when this happens. We also encourage you to check this page occasionally to ensure that you are happy with any changes.

**Who are we?**

**Journey to Justice is a Charitable Incorporated Organisation (CIO) registered No: 1170886. The principle office of the CIO is in England.**

***Our charitable purposes are:***

***To promote human rights*** *(as set out in the Universal Declaration of Human Rights and subsequent United Nations conventions and declarations) all over the world by all or any of the following means:*

* *researching into human rights issues and supporting cross community groups to tell untold stories of local history relating to human rights issues;*
* *educating the public about human rights through organising education and arts programmes;*
* *raising awareness of human rights issues through running training courses for adults and young people;*
* *promoting public support of human rights issues through national programmes in partnership with local community groups; and*
* *promoting respect for human rights among individuals and corporations by telling powerful stories of the role of individuals in effecting social change.*

***To promote equality and diversity for the public benefit by:****advancing education and raising awareness in equality and diversity and promoting activities to foster understanding between people from diverse backgrounds.*

***To promote racial and religious harmony for the public benefit by:*** *promoting knowledge and mutual understanding between different racial and religious groups and advancing education and raising awareness about different racial and religious groups to promote good relations between persons of different racial and religious groups.*

*We produce educational resources, which are provided free of charge to educators across the UK, for use in the classrooms or community settings or at exhibitions. We also organise training activities for which a fee may be charged. We create and develop exhibitions for which a fee may be charged.*

**Data Controller**
The Data Controller for Journey Justice is the Director of Journey to Justice who can be contacted at info@journeytojustice.org.uk

**How do we collect information from you?**
We obtain information about you when you become a member or supporter of Journey to Justice, use our website and when you subscribe to our electronic newsletter or attend any of our events.

**Web Statistics & Analysis**

We may also aggregate information about you with information about other visitors to the website in order to identify trends ('Aggregated Data'). However, such information will not identify you personally.

**What type of information is collected from you?**

When you sign upto Journey to Justice, the personal information we collect may include:

* Name
* Email address
* Organisation link (if relevant)
* Postal address for members
* Phone numbers for volunteers
* Postcode (first part) to inform you about local events

**How is your information used?**

We need this information so we can keep you informed, as members and supporters, about the work of Journey to Justice. Also we wish to invite you to JtoJ events as well as inviting members to take part in elections and to our Annual General Meeting. We may periodically send newsletter emails about new resources, events or other information which we think you may find interesting using the email address which you have provided. We may also write to you about funding appeals. You might be contacted by email, phone or mail.

**Security**

We are committed to ensuring that your information is secure, accurate and up to date, and that we only keep it as long as is reasonable and necessary. In order to prevent unauthorised access or disclosure, we have put in place appropriate technical and organisational security measures to safeguard and secure the information we collect online.

We do not store your personal information other than on our Data Processors’ secure systems.

However the transmission of information over the Internet is never completely secure, so while we do our best to protect personal information, we cannot guarantee the security of information transmitted to the Journey to Justice website.

Your information may be shared with JtoJ trustees/staff for purposes of evaluation.

**Who has access to your information?**

Details are kept on a database which can only be accessed by the JtoJ director and Secretary.

Specific local JtoJ groups have designated a main contact and one other person to have access to local JtoJ supporters’ details only. If you share your details with a local co-ordinator or group, your privacy is not covered by this Journey to Justice Policy.

We will not sell, distribute or lease your personal information to third parties unless we are required by law to do so. No-one outside Journey to Justice will have access to your information except our web manager who has access to email addresses when we send the occasional e-newsletter.

**Who processes your personal information?**

In order to ensure the most secure systems for the handling personal information and communications we use international companies to store and process our data, all of whom are compliant with the requirements of UK data privacy law. These include:

* **MailChimp** as our data processor in respect to the processing, storage and analysis of our subscriber information.
* **GoDaddy** as our data processor for website hosting and Database storage.

Unsubscribe is offered.

**Controlling your personal information**

You can change your mind about the consent you have given us.

**How you can access and update your information**

The accuracy of your information is important to us. If you change your email address or any of the other information we hold is inaccurate or out of date, please use the 'update your preferences' link at the bottom of any email received from us, or by requesting the changes in writing to Journey to Justice Data Controller address below.

Using this option will also enable you to view all the personal information we hold about you.

**Does this section need to be deleted and simplified to:**

The accuracy of your information is important to us. If you change your email address or if any of the other information we hold becomes inaccurate or out of date, please email the Journey to Justice Data Controller at: info@journeytojustice.org.uk

**How you can delete your personal information**

The personal information we hold can be deleted by emailing the Journey to Justice Data Controller at: Journey to Justice, Resource for London, 356 Holloway Rd, London N7 6PA.

**Use of ‘cookies’**

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added, and the cookie helps analyse web traffic or lets you know when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyse data about web page traffic and improve our website in order to tailor it to customer needs. We only use this information for statistical analysis purposes and then the data is removed from the system.

Overall, cookies help us provide you with a better website, by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

**Links to other websites**

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

**Transferring your information outside of the European Union**

As part of the services offered to you through this website, the information which you provide us may be transferred to countries outside the European Union. By way of example, this may happen if any of our servers or Data Processors are from time to time located in a country outside of the EU. These countries may not have similar data protection laws to the UK. By submitting your personal data, you are agreeing to this transfer, storing or processing. If we transfer your data outside of the EU in this way, we will take steps to ensure that appropriate security measures are taken with the aim of ensuring that your privacy rights continue to be protected as outlined in this Policy.

**Review of this Policy**

We keep this Privacy Policy under regular review. It was last updated on 18th May 2018.

If you have any questions about your privacy or this Privacy Policy please contact us through email at info@journeytojustice.org.uk for the attention of the Data Controller or by writing to the Journey to Justice Data Controller, 87 Muswell Hill Road, London N10 3HT. If anything is unclear please let us know.

7th December 2019